

### **CALL FOR NOMINATIONS**

**Civil Society Alternate Representative to the Gavi Alliance Board—term beginning 1 July, 2019**

**(this vacancy is published in English only—please share widely)**

**Deadline for nominations: 18th February, 2019, 23:59 GMT**

Gavi, the Vaccine Alliance is a public-private partnership launched in 2000. It comprises partners including UNICEF, WHO, the Gates Foundation, the World Bank, developing country governments, donor country governments, the vaccine industry, civil society groups, and research and technical health institutes. Gavi partners are represented on the Alliance's Board, the primary decision making authority on all matters related to Gavi-supported programs and policy development. A secretariat, based in Geneva, coordinates Alliance activities including policy development and support to countries. For more information, visit [www.gavi.org](http://www.gavi.org).

There is one seat for Civil Society Organisations (CSOs) on the Gavi Board. In addition, there is also an Alternate CSO Board member. The term of each of these positions is 3 years.

Civil Society is one of the largest and most diverse constituencies within Gavi. CSOs include non-governmental organisations, community based groups, faith-based organisations, some academic and technical institutions and professional organisations including paediatric societies. As a public-private partnership, Gavi's engagement with civil society should reflect their major roles in global immunisation and child health, and encourage the further development and inclusion of CSOs within Gavi's governance structures. Please visit our website here: [www.gavi-cso.org](http://www.gavi-cso.org).

In June 2019, the term for the sitting CSO Board Member (Dr Clarisse Loumou Loe) will conclude. The CSO Constituency has established a mechanism for selection in which, at the end of the current Representative's term, the Alternate (currently Craig Burgess) will automatically be nominated as the Representative for a two-year term. Accordingly, the Gavi CSO Constituency must now identify a new Alternate Board Representative. Consequently, the Gavi CSO Steering Committee currently seeks nominations for the Alternate position from CSOs with strong experience in immunisation, child health and health system strengthening. The Alternate would be expected to take up this role in July 2019, and to become the CSO Board Member in July, 2022.

All interested candidates should refer to the terms of reference for the CSO Board Representative and Alternate (see annex 1 of this document). Nominations must be submitted by the candidate's organisation to demonstrate that they have full organisational support and that the organisation commits to allocating at least 20% of the nominee's time to the Board Alternate role. Any nomination submitted directly by the individual will not be considered. Both the Board Member and the Alternate represent the entire Gavi CSO constituency, not just their own organisations. Please note that the alternate Board Member will assume the full duties and responsibilities of the Board Member when acting in the place of the Board Member.

# Gavi CSO Constituency

## for Immunisation and Stronger Health Systems

Helping to reach Every Child with Immunisation and Health Services

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### Nominations must be:

- in English
- in Word format (pdf files will not be accepted)
- in one document (multiple attachments will not be accepted)

### And should include:

- Organisational information (headquarters, branch offices, key areas of work related to immunisation and health system strengthening, contact person submitting the organisational nomination)
- Brief CV or biography of the individual who would represent the organisation
- A personal statement from the nominee covering reason for interest, skills offered to the Steering Committee, previous involvement in immunisation and organisational resources to be leveraged
- Statement from organisation that they are prepared to support the representative for Gavi CSO constituency work at a minimum of 10% time

Organisations should submit complete applications in English electronically to [diane.lecorvec@ifrc.org](mailto:diane.lecorvec@ifrc.org) by 18th February, 2019, 23:59 GMT.

Kind regards on behalf of the Gavi CSO Steering Committee

### ANNEX 1

## Terms of Reference of Board and Alternate Board Members

### Objectives

- Represent the CSO constituency in Gavi governance and provide formal input into the development of all Gavi policies and the management of its operations

### Criteria for the Selection of Board and Alternate Board Member

- Public Health expert, Medical expert, global development or global health specialist
- 10-15 years of experience of working at an international level on global health and preferably in childhood immunization
- 10-15 years of experience of working in developing countries in health policies and preferably on childhood immunization

### Responsibilities

- Speak on behalf of and represent the CSO constituency during board and committee meetings
- Review and analyse Gavi board and committee papers with support of the special advisor and prepare CSOs position
- Facilitate and consult SC members and constituency members to build constituency positions on Board papers and compile an overall consensus based CSOs position for onward sharing in board meetings
- Network and lobby to secure support in board meeting to get maximum support for the acknowledgement of SC position in the decision making process
- Maintain cordial relations with the board members, maintain credibility as the CSO representatives.
- Report back to SC members about the board deliberations, successes and challenges.

### Accountability and Reporting Line

The board and alternate board member are accountable to the Steering Committee through Chair and Vice Chair for their working as a board and alternate board members. They are bound to comply to the SC charter and function as per approved terms of reference and procedures.

### Time commitment:

A minimum of 20 % time commitment is expected for the board member and alternate. A written confirmation of that time availability from the employing organisation will be requested.