

Gavi CSO Constituency

Steering Committee Meeting

June 6-9, 2015

Location: Crowne Plaza Hotel and IFRC, Geneva, Switzerland

Final Version

Meeting Objectives:

- Discuss and understand challenges in Gavi-eligible countries represented on SC
- Agree on CSO positions to be taken at June Gavi Board meeting
- Review functioning of SO working groups, discuss whether each of them is effectively moving forward SC priorities and agree on way forward
- Understand current state of CSO country platforms and discuss options for way forward post-2015
- Elect three new SC members, show appreciation for those who have completed their terms
- Elect new Vice Chair, discuss PPC representation
- Meet with key Gavi Secretariat staff, receive updates on key areas of interest and provide feedback; provide input to Political Will strategy
- Attend and contribute to *Community Ownership* pre-Board session

Friday, 5 June

SC members arrive in Geneva, head to the Crowne Plaza Hotel

Saturday, 6 June Meeting rooms Copenhagen and Lisbon at Crowne Plaza Hotel

09h00 Meeting begins-- welcome and housekeeping (Roma)

Morning Rapporteur until lunch: Ann

- Review 3-day agenda, main goals and ground rules
- Review rapporteur duties and schedule
- Housekeeping issues/announcements

09h15 SG231 project update (Judith)

Presentation to focus on the state of each country platform, their recent achievements and any outstanding concerns. Followed by discussion.

Get Judy's presentation.

Comments:

- We have achieved a lot during the four years that this project has been running, especially in country-level recognition of CSOs. Suggests that platforms that are ready could seek funding for service delivery.
- How many of the 24 platforms are "functional" according to the OAG's definition (registered, bank account, solid governance structure, robust, active membership, on ICC)? Need an analysis of this in tab form from we can run down each feature of functionality. OAG has asked CRS to work on defining what we mean by a functional

platform, OAG will then provide input/agree on finalisation. CRS has thus far proposed the following definition for functionality:

- Complete member mapping
- Has a ToR
- Has a governance structure that meets at least quarterly
- General assembly meets annually
- In countries where CRS does not have an office, how are they supporting the platform?
- Role of SC, platforms are not aware of SC's role and the fact that we advocate for them and work very closely with CRS to secure their future funding, indeed that the SC authored the project in the first place, making it possible at the Board level. SC must decide where CRS' responsibility ends and our begins.
- Need to re-examine ToRs of FO

Judy's responses:

- In some countries there are CRS offices but no project focal point as CRS can only afford 25% of a project person in country and program staff do not like to split roles. Cote d'Ivoire, Sierra Leone- no country office. DRC, Liberia—had to hire full-time CRS focal point.

10h15 OAG updates followed by discussion (Patrick)

- Synopsis of March OAG meeting and key issues needing SC input
- Synopsis of Francophone platform meeting and key issues needing SC input
- [SG231 assessment findings](#) and monitoring visits to platforms
- [Ebola recovery proposals from platforms](#)
- OAG proposed next steps on SG231 post 2015
- AOB

Get Patrick's presentations- OAG Kenya meeting, OAFRESS meeting

- Need to have our house in order given all of the changes coming in 2016—we will need to give clear guidance to Gavi about how we would like CSOs at country level to be supported going forward.
- Francophone regional platform—first time we're testing this regional model, finally have Gavi support for this after three years of advocating.
- Ebola recovers HSS activities will be an important test of the platforms
- SC members need to join country platform monitoring visits, or go independently without CRS.
- OAG continues as current formation until December 2015.

11h15 Coffee/tea Break

11h35 [Gavi's Engagement of Faith-Based Organisations](#), interface of FBOs with wider CSO Constituency (Rick)

- Need to do a mapping of the % of FBOs in each country platform to show Gavi that the structure they're after already exists organically
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12h00 Update on Constituency's web resources (Amy) ([SC googledrive](#), [gavi-cso.org](#), [SC listserv record](#), [Constituency listserv record](#))

12h20 Lunch (CC to meet and shortlist SC nominations)

13h15 [Board paper](#) discussions (Joan, Naveen, Eunice) (Each discussant is asked to focus on key points that the CSO representatives should make at the Board *and to present the draft wording for our Board position*. ALL SC MEMBERS ARE EXPECTED TO HAVE READ THE SUMMARIES FOR ALL OF THE BOARD PAPERS, discussants should not spend any time re-summarizing the papers)

Afternoon Rapporteur until end of day: Eunice

13h20 [Paper 05](#) - Strengthening country transitions out of Gavi support (Clarisse, Amy)

13h35 [Paper 06](#) - Review of co-financing policy (Joan, Eunice)

13h50 [Paper 07](#) - Gavi support for access to appropriate pricing for Gavi graduated countries (Patrick, Hannah)

14h05 [Paper 10](#) - A new Gavi engagement framework for implementing the Gavi 2016-2020 strategy (DS, Meg)

14h20 [Paper 11](#) - GAVI Alliance Strategy 2016-2020 goal level indicators and disease dashboard (**Naveen**, Ayo) (Ayo will not have arrived yet)

14h35 [Paper 12](#) - Cold chain equipment optimization platform (**Roma**, Ayo) (Ayo will not have arrived yet)

14h50 [Paper 15](#) - Financial Forecast & Programme Funding Support (Jack, Deborah)

15h05 Wrap-up, outstanding items (Joan, Naveen, Eunice)

There are also a number of "information papers" that are not for Board decision. We do not have time to hold a session on these papers, but the Board team has still designated specific SC members to review these papers and to be prepared to provide their recommendations:

Information Paper Assignments:

[Paper 03](#)- CEO's Report (Paper will be circulated on Wednesday next week)

[Paper 13](#)- Country Programmes Strategic Issues (Mayunga)

[Paper 14](#)- Ebola vaccine and Mitigation Plan (Rick)

[Paper 16](#)- Internal Auditors Report (Louis)

Also for reference: [Community Ownership pre-Board session, Final Programme](#)

15h20 Tea/coffee break

15h40 PPC Representative after December (Naveen)

CC recommends that DS take over CSO representation on PPC after December. SC approves, DS will take over PPC representation after December. Clarisse recommends that one or two SC members agree to provide specific support to our PPC rec. Rick, Louis, Ann, Deborah— core PPC support team.

16h10 SC Vice-Chair elections (Roma)

CC proposes postponing vice-Chair elections until December. Roma continue in CC until December, Meg takes over as Chair from July 1. SC accepts.

16h30 New SC member voting (Roma, Amy)

Three new members elected: Healthnet TPO- Afghanistan, Pathfinder's Opportunities Ministries- Ghana, International Pediatric Association-Nigeria/pan-African

17h00 End of day wrap-up (Roma)

17h45 Evening activity: dinner cruise on Lac Léman (depart all together from Hotel at 17:45—meet in lobby by main revolving door)

18h06 Bus 10 direction centre ville to Molard, from there, cross the Jardin Anglais and head towards the CGN boarding dock. The boat departs at 18h45.

During the evening: Recognition of out-going SC members and plaque presentations (Roma)

Sunday, 7 June Meeting rooms Copenhagen and Lisbon at Crowne Plaza Hotel

09h30 Introduction to the day and housekeeping announcements (Roma)

Morning Rapporteur until lunch: Rick

SC requests that next SC recruitment round happen earlier than usual so that new SC members can come to meeting and have an orientation a day in advance.

Need a strategy to reach out to CSOs in countries with approved HSS funding but without platforms.

Need a clear monitoring and accountability report on how much Gavi funding goes to civil society in Gavi-eligible countries (how much is planned to go, how much actually goes).

Task Gavi with demonstrating the impact of civil society in immunisation, otherwise, they're not telling the whole story. Frame this in terms of KPIs?

Do score cards for Gavi-eligible countries?

09h40 Country Updates (DS moderator; 5-minute verbal update, please avoid PowerPoint presentations; followed by 10-minute discussion for each country). For each country, please focus on challenges and successes over the past six months, an update on your CSO country platform, how well you feel the Gavi partners are working together in your country, and key items that you would like to follow up on with your Senior Country Manager.

09h45 Cameroon- Louis, Clarisse—Cameroon platform doing a good job, was involved in HSS proposal, actively doing advocacy, positioning themselves as immunisation champions. Challenges: difficulties of collaborating with health centres, CSOs find it difficult to be involved in district-level planning. Community monitoring via score card—could this be used as a model for other countries? MOU with MOH: second tranche of funds not received. Governance structure needed, clarity around coordination needed. General assembly has never been held, structure needed.

10h00 Ghana- Joan, Eunice—Ghana only platform that has received HSS funding since Board decision to fund CSOs through HSS grant. Executive leadership recently ousted, new leadership in place not as well informed. Secretariat is currently without coordinator and programmes officer. Wants SC to write to CRS Ghana to thank them for their support and...(?).

10h15 India- Roma—Platform has celebrated its one-year anniversary. Initially, WHO, BMGF, Path came to platform launch. Platform focuses on four of the highest-risk states. As CSOs find out that they're not able to access funding, interest seems to wane. CSOs invited to evaluation of penta roll-out, supported gov't with mission rainbow roll-out. That CSOs are being invited to evaluations is a sign that relationships with gov't are improving. Need to show platform members what's in it for them. Charter in place, platform will now try to register. STC, ADRA, World Vision on platform. Need to strengthen relationship with SCM, platform does not feel well informed/kept up to date. Feels Secretariat works directly with gov't without keeping platform up-to-date, for example, on the progress of the India strategy.

10h30 Kenya- Debora, Jack—Platform has an advocacy strategy in place, active in child health ICC, recognized CSO representatives, platform is expanding to county-level (health devolved to county-level (47)). Improved working relationships with WHO, UNICEF. Challenges: MNT campaign very poor uptake following Catholic Bishops insistence that the vaccine caused female sterility. Need to document this from the CSO side, what happened, where did things go wrong? Jack's organisation working on a case study.

11h00 Tea/coffee break

Pakistan- DS—Difficulties getting responses to questionnaire (GVAP or Sg231 assessment?). DS feels the CSOs who have joined platform are not convinced of the value of being part of the platform. The limited amount of funding available aggravates this situation as CSOs feel that they cannot access funding by being platform members. DS has met with new SCM (Hamid), who shares feelings that government is not convinced of value of CSOs. Hamid willing to work with platform to help address this. SCM has good communications with platform coordinator. Platform included in HSS and ICC meetings, but budget for CSOs still not committed. Budgets come from provinces' MYPs, at province level, there is no obligation to include money for CSOs. When these province-level plans come to the national level and inform the HSS proposals, gov't says that provinces have not included budget lines for CSOs and thus do not include them at national levels.

Bangladesh—FO is also the Chair of the platform. Needs to focus on improving democracy and governance within platform structure and planning processes. Workplan is made only by FO. Platform focusing on urban Dhaka at request of gov't. Orgs joined platform in the hope of being able to access funding and to leverage positive reputation associated with Gavi. Many of the platform members deliver immunisation.

Nigeria-Ayo—Nigeria platform is functioning, Nike is Chair, Ayo is vice-Chair. Executive Committee in place. Network also has HSS support from other sources. Government at national and state level has just changed, thus most of the gov't people that the platform has been working with have changed. Platform working on a "People's Health Agenda." Working to set up state-level platforms, training CSOs on immunisation basics. Platform had activities in 13 states for WIW, including media briefings and panel discussions. Platform also used WIW to build relationships with state EPI managers. Challenges: national-level Gavi audit resulted in Gavi withholding funding following proof of mis-use of funds. New government has agreed to refund money, hopefully funding will soon be unfrozen. Need to increase ID of "Civil Society Platform on Health," everyone only knows ACOMIN.

11h45 Session wrap-up- DS

Action items

- SC to come up with a list of priority countries for increased funding if there is underspend at the Secretariat at the end of the year, this way we are ready to go.
- Need to review and revise FO TOR

11h50 Working group report-backs (Meg and WG leaders)

Each WG to present the following: A brief report of their activities since Ancey using the reporting template on page 7 of this agenda. Followed by 10 minutes of questions for clarification from wider SC. [Action Tracker](#) to be updated live.

11h55 SO1: To start to act as a watchdog to document on the ground reality in GAVI countries, to build on SG 2.3.1 and seek to deliver additional activities in GAVI's Business Plan. Group members: **DS**, Ayo, Mayunga, Joan, Louis, Clarisse, Meg

Already have presentation from DS.

12h15 SO2: To improve communication between SC and constituency, especially national platforms, and nurture Constituency development. Group members: **Rick, Hannah**, Roma, Clarisse, Jack, Ann, Naveen

(to include update on branding/logo discussions/initiative)

Group agrees to updating the font + color of current logo. "Voices of the community for immunisation and stronger health systems" Remove Helping to reach every child with immunisation.

Add Sylvie and Judy to SO2

To make calls more interesting, maybe add a learning dimension/webinar aspect.

12h35 SO3: Support financing for immunisation and health, both donor and domestic.
Group members: Patrick, Louis, Jack, Ann, Deborah

No presentation. Main objective was around supporting Replenishment, which was met. Online score card was developed as was advocacy toolkit for CSOs in Gavi-eligible countries.

So3 to merge with So5 and be political will and Gavi governance **Patrick**, Louis, Jack, Ann, Deborah

12:55 SO4: Ensure Gavi develops an equity policy. Group members: Sharmin, **Mayunga**, Hannah, Meg, Naveen

Group disbanded.

So5: Improving CSO role in Gavi Governance (now combined with So3)

Group has not recently been working on call for second Board seat . Document that was shared at Anancy meeting is close to being finalized. Get sign-ons from individual organisations and CSO platforms.

13h15 Lunch

Afternoon Rapporteur until end of day: Amy

14h35 Key questions moving forward for SOs—facilitated discussion (Meg)

- Which of the working groups are not making progress and would it be best to re-focus them on other priorities?
- Plan of Action for next six months

14h55 Agree on key items for discussion with Secretariat (Roma)

- Opening remarks:
 - Thank you for Francophone Regional platform and support for the platforms in the three Ebola-affected countries
 - Proud of our role in the Replenishment, southern CSOs are keen to continue on the domestic financing work
 - Looking forward to the Community Ownership session at the pre-Board

Update from Roma:

- Recruited three new SC members: HealthNet TPO Afghanistan, Dr Muhammad Naseem; Pathfinder's Opportunities Ministries, Ghana, traditional leader; new Board Alternate
- Who's leaving
- Focused on ensuring sustainability of CSO platforms: we feel that these platforms are a useful tool for Gavi and would like to discuss with the Secretariat how they can be sustained and what future support might look like. As Gavi 4.0 focus is on country-level, we feel these platforms are more relevant than ever. Steering Committee

realizes it must play a long-term role in providing support to platforms that have “transitioned” from support for CRS.

- Francophone platform came together, here are the highlights (Patrick, Clarisse)
- In this very important period for Gavi, we were pleased to have been included in many of the strategic planning discussions, including our representation on indicators group and the ElGraCo group (Ayo)
- Community Ownership session (Eunice)
- Planning to make a formal request at Board to be represented on PEF Management Team

For Q+A:

- Update on the India strategy from Anuradha
- When is the next Partners Forum?
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15h20 Presentation of [analysis from SC member self-evaluation forms](#) (Louis, Meg)

- Meg’s presentation
- So what now? What comes out of this? What do we do with non-participatory SC members?

15h50 Presentation from PATH on launch of [Immunisation Advocacy Toolkit](#) (Silvia Theodoridis)

Have Silvia’s presentation already.

16h30 Call with Eliot --+1 781-431-8584 to walk through [SG231 assessment findings](#) (full draft report available [here](#))

Develop a transition plan from supporting CRS to supporting platforms directly?

Concern over amount of funding spent by CRS on project, this is all funding that does not go to the platforms.

SC not comfortable with CRS being “imposed” as fund manager.

In countries where CRS is not present, could we propose to have a 2nd fund manager?

17:15 End-of-day summary and announcements (Roma)

Monday, 8 June Meeting room IFRC Auditorium

08h30 Depart from Hotel lobby to go to IFRC (bus provided, Patrick to ensure all are present, Amy and Justyna already at IFRC)

09h00 Coffee available

09h15 Consultation on Political Will Strategy (Geoff)- [background document](#) and [guiding questions](#)

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11h00 Anuradha and Hind arrive, opening remarks from Roma on behalf of the SC (Roma)
Morning Rapporteur until lunch: Amy

Thanks Anuradha for coming, will give her an update.

- Thank you for Francophone Regional platform and support for the platforms in the three Ebola-affected countries
- Proud of our role in the Replenishment, southern CSOs are keen to continue on the domestic financing work
- Looking forward to the Community Ownership session at the pre-Board

11h05 Opening remarks from Anuradha

- Cannot measure great value add of CSOs, including agenda setting
- Vision for the future for CSO Constituency: we have had a good start. Foundational support is not large but it is a symbol of Gavi's commitment to CSO Constituency with the aim of ensuring that we have some stable funding. This is the minimum.
- Want to target most business plan funding at the country level, CSOs should also be accessing funds this way. This will not be decided globally.
- Next strategy period all about coverage and equity, but what does this mean and how do we develop a shared understanding of what this means.

Get list of 10 priority countries (for C+E?) from Geoff (followed by list of second 10?)

11h15 Update from CSO Steering Committee and key issues for follow up (Roma)
followed by discussion/Q+A with Secretariat colleagues

PPT slides cover update

11h45 Eligibility and Transition policies update—Aurelia Nguyen

Have Aurelia's presentation on email and disk

12h15 Lunch (Secretariat colleagues welcome to stay, please advise by Monday, 1 June)

Afternoon Rapporteur until end of day: Jack

13h15 Updates from Gavi Secretariat followed by discussion with SC after each item

- 13h15- HSS update with a focus on support to CSOs—Alan Brooks

Shared accountability for HSS implementation. Very serious and real need for wider engagement of partners in proposal implementation. This will be a sizable shift. Leadership, management and coordination. Shift from proposal development to proposal implementation in the coming years.

Review of cash-based support just about to kick off, including HSS. Board has asked Secretariat to re-examine HSS allocation formula.

Expanded role for SCMs in grant implementation, including engaging with CSOs. This is all about delivering on results.

- 14h05- SG231 Assessment: future support for civil society engagement

This is a model we should continue to invest in somehow through at least 2017. The how is not clear, also not clear whether different approaches are needed for platforms in different phases.

Meg: if we truly value their role they need continued support that most definitely does not end in 2017.

Takes four months between contract signing and money to CRS. Sometimes CRS can cover, sometimes not, thus sometimes platform stop working.

Joan: need to solidify the gains, ensure that platform structures are in place and that they have the capacity. This needs to be tested and assessed. We need to look at whether these platforms are ready for HSS funding. Need to make sure these platforms are fit for purpose. Role for SC supervision in this? Need to include in next proposal how SC can play this role. CRS-supported platforms have been helping non-CRS supported platforms within Francophone regional platform.

- 13h40- Gavi goal level 2016-2020 indicators update—Peter Hansen

DS: need to include “funding” in the current wording. We also need to do a better job of capturing CSO involvement in the other SG indicators. Peter suggests this be addressed through evaluations.

Patrick: remove civil society OR private sector

Rick: in many countries, CSO service delivery is not apparent/masked as its listed as being done by gov't

- 14h30- Partner Engagement Framework and RFP — Yvonne Njage

Have Yvonne's presentation on stick

15h00 Coffee/tea break and meetings with SCMs for those who requested them (Steering Committee members are requested to contact their SCM one week before the meeting to let them know what they would like to address)

- Dirk to meet with Roma re: India (confirmed dgehl@gavi.org)
- Antonia to meet with Deborah, Jack and Ann re: Kenya (confirmed apannell@gavi.org)
- Sabrina to meet with Mayunga re: Tanzania (confirmed sclement@gavi.org)

15h30 Technical Session: Plateauing/falling immunisation rates: where we're seeing them, why, and how WHO can work with CSOs to address this (Rudi Eggers, Team Leader, Immunisation Services Strengthening, World Health Organisation HQ)

16h30 Conclusion of meeting (Roma, Meg)

17h00 Return to Crowne Plaza via Bus

17h30 Preparation meeting at Crowne Plaza for those involved in tomorrow's [Community Ownership pre-Board session](#) (Joan, Eunice, Naveen, Roma, Amy, Judith, etc...)

Tuesday, 9 June

8h30 Meet in Crowne Plaza lobby to travel together to Starling Hotel (Meg to ensure that everyone makes it onto shuttle as Amy will already be at Starling)

8h45 shuttle: Roma, Rick, Clarisse, Jackson, Ann, Judith

9h00 shuttle: Mayunga, Deborah, Meg, Hannah, Raul

9h45-10h45 Community Ownership pre-Board session at Starling Hotel (Montana room)

To return from Starling to Crowne Plaza, take the Starling airport shuttle to the airport and from the airport either Bus 10 (stop: DeJoinville) or the Crowne Plaza airport shuttle. SC members whose flight departs in the afternoon of 9 June should consider bringing their luggage to Starling and leaving directly from there for the airport.

(Wednesday 10 June-Thursdays 11 June—Gavi Board Meeting at Starling Hotel)

Our Board team for this meeting will be:

- Joan Awunyo-Akaba- Board Member
- Naveen Thacker- Board Alternate
- Eunice Peregrino-Dartey- Special Adviser
- DS Akram- Observer
- Ayo Ipinmoye- Observer
- Patrick Bertrand- Observer
- Amy Dietterich- Observer in function of CSO Constituency Coordinator)

Annex: Reporting template for SO working groups

SO number and complete description (as appears on Action Tracker):

SO members (leader in bold):

Activities undertaken since Annecy:

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Progress towards SO's stated main goals and activities (as listed on Action Tracker):

Suggested future directions: